



Eau Claire Association of Educators

Procedures:

- 1) ECAE members are encouraged to nominate a colleague or themselves.
- 2) Identify individuals who have demonstrated their exceptional commitment to our kids and our community by going beyond the expectations of a teacher/educator.
- 3) Write a short rationale as to why you believe this individual should be featured.
- 4) Submit all nominations to ECAE President by due date (preferred electronically).
- 5) ECAE Executive Board will select the individual to be featured from the nominations.
- 6) All nominations will be featured in the next month's Inkwell or one of the weekly communications – Pass It On.
- 7) Once an individual has been nominated the nominations remain active throughout the year.

Selection:

- 1) Will be featured in Volume One Magazine. Picture and write up of teacher with ECAE logo and PR campaign logo.
- 2) Will receive a gift card from Festival Foods.
- 3) Nominator of selected teacher will get a ½ day work day (President of ECAE will sub classes).

Dates:

December Volume One

October 18-20 – Nominations Due

November 3 – Executive Board

January Volume One

November 17-19 – Additional Nominations Due

December 1 – Executive Board

February Volume One

December 15-17 – Additional Nominations Due

January 5 – Executive Board

March Volume One

January 19-21 – Additional Nominations Due

February 2 – Executive Board

April Volume One

February 16-18 – Additional Nominations Due

March 2 – Executive Board

May Volume One

March 16-18 – Additional Nominations Due

April 6 – Executive Board

June Volume One

April 13-15 – Additional Nominations Due

May 4 – Executive Board